

## Christ Servant Ministry Annual Report Instructions



The *CSM Annual Report* is used to help the Charge Conference better understand the ministry and contributions of a Christ Servant Minister, Certified Lay Speaker, or Certified Lay Minister to the life of the congregation. This format has been approved for use by all the Districts of the Eastern Pennsylvania Conference.

### WHO SHOULD COMPLETE THE CSM ANNUAL REPORT?

1. If you are seeking **renewal or recognition** as a *Christ Servant Minister* or *Certified Lay Speaker*, please complete both sides of the CSM Annual Report. If you are a *Certified Lay Minister* complete the CLM form mailed to CLMs by CLM Coordinator, Judy Ehninger.
2. Your form is complete when it has been signed and dated by you, your pastor, and the district superintendent. Keep a copy of your annual report for your records! (The **original** form is submitted electronically by the Charge Conference and filed with Charge Conference records.)
3. ***Within one week following your Charge Conference, you are expected to send copies of your report to ...***
  - (1) George Hollich, the Conference Director of Christ Servant Ministry,
  - (2) Judy Ehninger (if you are a Certified Lay Minister),
  - (3) and to your District Representative as listed below...

#### CSM Conference Director

George Hollich, CSM  
212 West Orchard Drive  
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717-838-2812      [CSM\\_Program@comcast.net](mailto:CSM_Program@comcast.net)

#### North

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#### East

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#### South

Sheri Kentner, CLM  
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#### West

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